



WS ID: _____
 Date: _____
 Assessor: _____

Registration Form

Client Information:

Mr/Mrs/Ms/Dr First Name: _____ Last Name: _____

First name you prefer to use (if different from above): _____

Address: _____ City: _____ Province: _____ Postal Code: _____

Primary phone: _____ Voicemail? Secondary phone: _____ Voicemail?

E-Mail: _____

Date of Birth (DD/MM/YY) _____ Gender: _____ Prefer not to disclose

Country of Origin: _____ Nationality: _____ Native Language: _____

Profession & Education:

Profession

Please select your professional occupation or field from the selection below:

- | | |
|---|--|
| <input type="checkbox"/> 0 Management | <input type="checkbox"/> 2 Natural & Applied Sciences and Related Technical Jobs |
| <input type="checkbox"/> 1 Business, Finance & Administration | <input type="checkbox"/> 4 Education, Law, Social, Community & Government Services |
| <input type="checkbox"/> 3 Health Occupations | <input type="checkbox"/> 7 Trades, Transport, Equipment Operators and Related Jobs |
| <input type="checkbox"/> 5 Art, Culture, Recreation, Sports | <input type="checkbox"/> 8 Natural Resources, Agriculture and Related Jobs |
| <input type="checkbox"/> 6 Sales and Service Occupations | <input type="checkbox"/> 10 Other (please specify) _____ |
| <input type="checkbox"/> 9 Manufacturing and Utilities Jobs | |

Name of primary profession _____

Is this a regulated profession YES NO unknown

Are you licensed to practice your profession in Canada YES NO licensing in progress unknown N/A

Highest Level of Education:

- PhD Masters Bachelor Certificate Diploma High school
 Other (please specify) _____

Field of Study:

- | | |
|---|---|
| <input type="checkbox"/> 1 Education (e.g. teacher training) | <input type="checkbox"/> 4 Social & Behavioural Sciences (e.g. law, economics, journalism) |
| <input type="checkbox"/> 2 Visual & performing arts (e.g. music, art) | <input type="checkbox"/> 5 Business, Management, & Public Administration (e.g. finance) |
| <input type="checkbox"/> 3 Humanities (e.g. literature, religion) | <input type="checkbox"/> 6 Physical & Life Sciences (e.g. geology, biology, science technology) |
| <input type="checkbox"/> 7 Math, IT/computer science, library science | <input type="checkbox"/> 8 Architecture & Engineering (incl. construction, mechanical repair) |
| <input type="checkbox"/> 9 Agriculture, environment & resources | <input type="checkbox"/> 10 Health & Fitness (e.g. medicine, dental, veterinary, recreation) |
| <input type="checkbox"/> 12 Other (e.g. interdisciplinary program) | <input type="checkbox"/> 11 Personal, Protection, Transport Services (e.g. culinary, military) |

Name of your major, field of study, or specialization: _____

Do you have post-secondary education outside of Canada? YES (same as above) YES (other) NO

Have you had the above degree(s) evaluated in Canada? YES NO N/A in progress

Do you have Federal Government security clearance? YES NO

Immigration Status: *Please select only one choice*

Foreign born Canadian Citizen: Yes Date of Landing _____ Year of Citizenship _____

OR

Permanent Resident:

- Skilled Worker Family Class Refugee Class
 Live-in-caregiver Economic Class Approved in principle

Date of Landing: _____

OR **Convention refugee/Protected person**

OR Temporary Resident with Work Permit:

- Inland Refugee Claimant Temporary Foreign Worker (Employer Sponsored) Live-In Caregiver
 Temporary Protected Resident Student or Graduate Work Permit Other Diplomat

OR

Temporary Resident with No Work Permit:

- Inland Refugee Claimant International Student Visitor Visa Diplomat
 Other _____

Immigration Document Number: _____

How long have you been in Canada? 0-12 months 1-3 years 3+ years

Other:

Are you legally entitled to work in Canada: YES NO Unknown

How did you hear about World Skills Employment Centre?

- 0 Immigrant serving organization (CCI, IWSO, JFS, OCCSC, SCFS, OCISO, LASSA, YMCA, PQHC, YSB etc.)
 1 Reception House 2 Employment Ontario 3 LINC/CLIC or ESL / FSL classes 4 LARC
 5 ELT and OSLT classes 6 Internet, fliers, promotion 7 Libraries and schools 8 Training
 9 Friends and family 10 Ontario Works 11 Government of Canada website
 12 Recruiting agency 13 Other (please specify) _____

Would you like to be placed on our email distribution list? YES NO

Source of income (optional):

- EI ODSP Ontario Works GARs Family Self-employed
 Work Savings Other _____ Prefer not to answer

To be completed by World Skills agency

Intake Language English French Other: _____
Client is ISAP eligible YES NO
Assessment type Initial IAR 2nd 3rd 4th 5th

Confidential Consent for the Release of Information

I hereby give World Skills Employment Centre / Ottawa Job Match Network (OJMN) and its partner organization staff, my consent to share the information and documents I have provided with:

- Prospective employers
- World Skills Employment Centre Programs
- Other partner agencies

For the purpose of job preparation (including referrals) and job matching, and for use by World Skills Employment Centre and partner organizations for the promotion of services and job candidates. (N.B. You will be notified prior to any publication of your testimonial and/or personal information)

I also consent to employers to provide information to World Skills Employment Centre / OJMN about my hiring and performance.

I may revoke my consent at any time by notifying World Skills Employment Centre in writing and by mail to:

World Skills Employment Centre
Suite 300-219 Argyle Avenue
Ottawa, ON K2P 2H4
Attn: Client Services

The above revocation is effective 3 days after receipt by World Skills.

Confidential Statement:

I certify that all the information I have provided is true, complete and correct. I understand that all information on this form is voluntarily supplied and may be used and disclosed in a professional manner and in good faith for the specific purpose of job match and job preparation. I understand that it is the policy of World Skills Employment Centre to regard all information pertaining to staff, volunteers and client as confidential. This includes both written and verbal information. I understand that participating in the World Skills Employment Centre programs / Ottawa Job Match Network (OJMN) does not guarantee employment; that securing employment is my responsibility; and that participating actively in job searching and job readiness increases my chances of finding employment through World Skills Employment Centre / OJMN and independently.

I authorize you and your organization to investigate all statements contained on this application. I understand that any misrepresentation or omission of facts called for is cause for immediate disqualification.

Participant Name: _____

Signature

Date

Please note that by registering as a client with World Skills Employment Centre you consent to receive follow up messages/calls to inquire on the progress of your job search as per our funders' requirements. We appreciate your collaboration.

Message from Immigration, Refugees, and Citizenship Canada (IRCC):

Immigration, Refugees, and Citizenship Canada (IRCC) may want to contact you in the future. They will ask only about IRCC services, including services you received from our organization, and if these services were useful to you and helped you settle in Canada. IRCC will use your answers, and answers from other immigrants to improve services for all immigrants. This is voluntary: you are not obligated to answer IRCC's questions. IRCC will not use your information to make any decisions about you personally. May IRCC or an independent research company acting for IRCC contact you in future? YES NO

Signature

Date

Staff member: _____

Site/Service/Program _____

Signature _____

Date _____